

SOUTHWESTERN LAW SCHOOL

L O S A N G E L E S

Alumni, Trustee, and Board Member COVID-Related Campus Access Policy

Administrative policy approved May 17, 2022. Effective as of June 9, 2022.

Revision history: None; new policy.

Related policies: COVID-19 Vaccine and Booster Policy.

Review Date: August 1, 2022 (COVID Compliance Manager).

1. Overview

Southwestern Law School's proactive implementation of a COVID-19 vaccination requirement—in addition to other common sense safety protocols—has proved to be an important factor in keeping our community safe during the 2021–2022 academic year.

This policy outlines additional protocols for alumni, trustees, and board members who wish to access campus starting in June 2022. These protocols are intended to help keep our campus community and visitors safe.

2. Alumni Bar Study and General Library Use: December 2021–May 2022 Graduates

Southwestern's alumni who have graduated since December 2021 are permitted to access campus for bar study and general library use starting on May 16, 2022 and ending on July 27, 2022. After July 27, 2022, access will be pursuant to Section 3 of this policy.

All individuals accessing the Southwestern campus must be fully vaccinated against COVID-19, including the first booster if eligible, and provide proof to Southwestern before entering campus.

Graduates who were approved for a COVID-19 vaccine exemption during the Spring 2022 semester or have not submitted proof of COVID-19 booster may access campus but are required to test with Nobility Health each Monday and Thursday (through July 27, 2022).

Testing is available on campus each Monday and Thursday between 3 p.m. to 7 p.m. from May 16, 2022 through July 27, 2022. Testing can also be completed at a Nobility Health [off-campus testing site](#).

- a. **Parking access:** Parking access will remain valid through July 27, 2022.
- b. **Building and Library access:** Building and library access will remain in place during this period.
- c. **Fitness Center access:** Fully vaccinated 2022 graduates may continue using the Center through July 27, 2022. Each graduate must complete Fitness Center waiver forms in the Administrative Services Office, Room W100, if you have not done so during the 2021–2022 academic year. Reservations are still required to use the Fitness Center and should be made only after you have submitted your waiver and received access confirmation.

3. **Alumni General Campus Access (pre-December 2021 graduates)**

Southwestern alumni who graduated before December 2021 are permitted to access campus for bar study, speaking events, Southwestern-related meetings, and general library use as of June 1, 2022.

All individuals accessing the Southwestern campus must be fully vaccinated against COVID-19, including the first booster if eligible, and provide proof to Southwestern before accessing campus.

To gain access to campus:

1. Contact administrativeservices@swlaw.edu to initiate the access process, which includes:
 - a. Alumni status verification and
 - b. COVID-19 vaccination verification (you will be sent a link to upload your proof of COVID-19 vaccination)
2. Once access verification is complete, you will be able to use your Southwestern ID card to enter campus buildings. If you do not have a current Southwestern ID card, you may purchase an alumni card at the Administrative Services Office. Call (213) 738-6800 or email administrativeservices@swlaw.edu to verify business hours.

Alumni who have not provided proof of COVID-19 vaccination before arriving on campus must check-in at the Bullocks Wilshire security desk upon arrival and show a government ID and proof of vaccination at that time.

4. Campus Access for Trustees, Alumni Association Board Members, Nickel Club Board Members, and SWIEP Board Members

Members of the Southwestern Board of Trustees, the Alumni Association Board, the Nickel Club Board, and the SWIEP Board must be fully vaccinated against COVID-19, including the first booster if eligible, and provide proof to Southwestern before accessing campus access.

To gain access to campus:

1. Contact administrativeservices@swlaw.edu to initiate the access process, which includes:
 - a. Board member status verification and
 - b. COVID-19 vaccination verification (you will be sent a link to upload your proof of COVID-19 vaccination)
2. Once access verification is complete, you will be able to use your Southwestern ID card to enter campus buildings. If you do not have a current Southwestern ID card, contact the Dean's Chief of Staff (trustees) or the Institutional Advancement Office (other board members).

Trustees and board members who have not provided proof of COVID-19 vaccination before arriving on campus must check-in at the Bullocks Wilshire security desk upon arrival and show a government ID and proof of vaccination status at that time.

If trustee or board member is not able provide proof of full vaccination, the results of a negative COVID-19 test taken no more than 48 hours in advance will be accepted.

Contact covidmanager@swlaw.edu with questions regarding this policy.